August 11, 2014

To: Samantha DiMeglio

From: Martin B. Williams

RE: Protocol #2015-001: Does the personality predict procrastination?

The Institutional Review Board examined your research protocol, determined that it qualifies for an Exempted review, completed its review of your protocol, and approved your research.

Please note the following extra conditions or requirements that must be met before you may initiate your research:
- None.

General Conditions and Requirements:

1. The Institutional Review Board expects that your research will be carried out in accordance with your protocol request.

2. Any IRB directed extra conditions or requirements listed above must be approved by your faculty advisor prior to beginning your research. The IRB does not review or approve these changes unless we specifically request it.

3. Research or advisor initiated major changes to the research plan, subject pool, survey instruments, or other critical components of your project, must be submitted to the IRB in writing for approval before those changes are implemented.

4. You are required to immediately report any problems that you encounter while using human subjects to your faculty sponsor who will decide if these problems need to be reported to the Institutional Review Board.

5. Your protocol will be reviewed by the Institutional Review Board at its next meeting. Should questions arise that cannot be answered by the materials you have already provided, additional information may be requested from you. You should not assume that this second review will affect the approved status of your project, nor delay initiating your project: you will not receive a notice of the IRB’s final review unless there are questions.

6. This approval of your research is effective for one year from the date of this approval. (A) If your research extends more than one year from the date of this memorandum, you must submit a “Request for re-approval of research involving human subjects” (Appendix B, IRB Guidelines) with a progress report on your research. (B) If this research protocol is used in another class to collect additional information and it changes substantially from this approved protocol, these changes must be submitted to the IRB (see Item 1).

Good luck with your research, please contact me if you have any questions.

C: Dr. Obrecht